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| Capability and Capacity Assessment  |
| Template  |
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Executive summary

**{Client name}** has devised the following assessment to assist the appointing party with the procurement of an appropriate delivery team that is best suited to delivering a project using the ISO 19650 series principles for information management, as well as providing an understanding of any areas of inexperience that may need to be addressed before project commencement.

# Building information modelling (BIM) capability and capacity

<Outline the assessment criteria for the prospective team(s). Fill in Table 1.1 (Information management questions) with questions that will assist your organisation in selecting a lead appointed party and their delivery team.>

Table 1.1: Information management questions

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Ref.** | **Question** | **Description of information to support response** | **Yes** | **No** | **Comments or reference** **to relevant supporting** **information** |
| 1 | <Insert question> | <Insert supporting evidence criteria> |  |  |  |